

Membership

Suspension

Important Information

What to do if you need to suspend your membership?

In order to suspend your membership you must complete a membership suspension form and submit it to reception. You will receive an email confirmation of your membership suspension, detailing the date the suspension will commence and the new re-commencement date of your membership.

Membership Suspension Request Form

SURNAME

FIRST NAME

ADDRESS

DOB / /

MOBILE

EMAIL ADDRESS

REASON FOR SUSPENSION

FIRST DATE OF SUSPENSION / /

LAST DATE OF SUSPENSION / /

SIGN NAME

CONSENT **By ticking, you confirm the above information is correct**

DATE / /

Memberships may be suspended for the following reasons:

- Injury/Illness – must provide a medical certificate
- Holiday/vacation – SportsMed Subiaco must be notified prior to the period of suspension

Memberships may be suspended for the following periods:

- 3 month membership – 2 weeks maximum
- 6 month membership – 4 weeks maximum
- 12 month membership – 8 weeks maximum

Please note

- If you have any outstanding fees, you cannot suspend your membership
- Refunds are not available for suspensions
- Suspensions will not be back dated
- You are not entitled to use the gym, pool or pilates studio during the suspension period. If this occurs your membership will automatically recommence from the date of use

If you need further assistance with your membership suspension, please email:

office.admin@sportsmedsubiaco.com.au

NOTE: Clicking the submit button below will attached a copy of the completed form to a new email for return sending to our office administration.